

Community Service Awards

WVDAR

**Blooming
through Ser-
vice and
Friendship**

How does my chapter recognize worthy individuals in our chapter or community and organizations for their voluntary achievements in cultural, educational, humanitarian, patriotic, historical, citizenship or environmental contributions?

ANSWER: A Community Service Award!

To present a Community Service Award:

1) A CHAPTER or STATE initiates the award nomination by sending the STATE CHAIR a recommendation packet that contains:

- One (1) copy of the Chapter/State Recommendation Form for Community Service Award — completed and signed. Please verify that your email address is accurate.

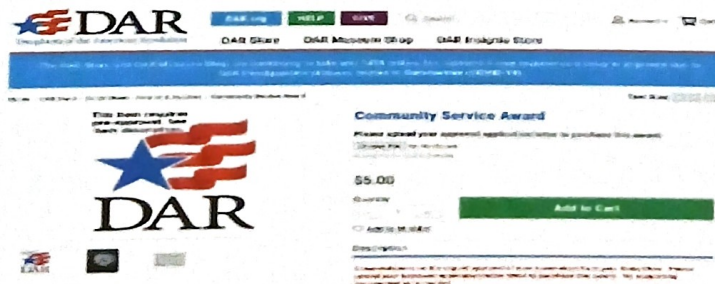
- One (1) copy of the documentation, which may include a detailed description of service, letters of recommendation, newspaper articles showing date line and title of publication, and internet documentation showing web address and date retrieved. Letters of recommendation should be on letterhead and should identify how the writer is acquainted with the recipient. The documentation must be relevant to the service for which the nominee is being recognized. The documentation is limited to eight (8) pages. Do NOT bind or laminate any hard copy documentation.

- Note: Payment check and stamped envelope are NO LONGER required at this step!

2) If approved, the STATE CHAIR will send a scan or photo of the signed approval to the email addresses provided on the Recommendation Form.

3) Upon receiving STATE CHAIR approval, the CHAPTER REGENT or CHAPTER CHAIR takes the following actions:

- Order your Community Service Award online from the DAR Store <https://shop.dar.org/community-service-award/>
- On the CSA purchase page, upload a copy of the approved nomination form along with your order number.



Please contact Linda McGraw at (304)676-2989 or lindamcgraw.dar@gmail.com with any questions.

Mailing address is P.O. Box 495, Berkeley Springs, WV 25411